

Job vacancy: QNB3005 - Payment Switch and Certifications Manager

Job Summary:

Responsible for managing and maintaining the payment switch infrastructure, ensuring the secure and efficient processing of electronic transactions. This role also involves overseeing the certification processes required for payment systems and ensuring compliance with industry standards and regulations.

Job Requirements:

Payment Switch Management:

1. Oversee the configuration, maintenance, and operation of the payment switch infrastructure, ensuring high availability and reliability.

Transaction Routing:

2. Manage transaction routing rules within the payment switch to ensure transactions are directed to the appropriate endpoints, including processors, banks, and acquirers.

Security Measures:

3. Implement and enforce security measures to protect the payment switch from unauthorized access, data breaches, and fraud.
4. Ensure compliance with Payment Card Industry Data Security Standard (PCI DSS) and other relevant security standards.

Certifications and Compliance:

5. Lead the certification processes required for payment systems, including EMV, ISO 8583, and other industry-specific certifications. Ensure continuous compliance with these standards.

Transaction Monitoring:

6. Continuously monitor transaction traffic and patterns through the payment switch.
7. Identify and address anomalies, bottlenecks, and performance issues.

Incident Response:

8. Develop and maintain incident response plans for payment switch-related incidents, including transaction failures, security breaches, and technical issues.
9. Coordinate with relevant teams for incident resolution.

Vendor Management:

10. Manage relationships with payment switch vendors, service providers, and technology partners.
11. Ensure vendor performance aligns with technical and compliance requirements.

Documentation:

12. Maintain comprehensive documentation of payment switch configurations, certification processes, and incident reports.

User Support:

13. Provide technical support and training to internal teams and stakeholders using the payment switch.
14. Address inquiries and issues related to transaction processing.

Budget Management:

15. Develop and manage the budget for payment switch operations, optimizing resource allocation.

Reporting:

16. Generate and distribute regular reports on the status of payment switch operations, including transaction volumes, certification statuses, and compliance efforts, to management and relevant stakeholders.
17. Ensure correct adoption of policies and procedures to guarantee that QNB ALAHLI business is conducted in compliance with Local Laws, Internal rules and regulations, as well as, International Standards.
18. Ensure the correct functioning and implementation of Permanent Supervision system, compliance, operational risk & workplace success guidelines whenever & wherever possible.

Education:

Bachelor's degree in information technology, Computer Science, or a related field.

Experience:

8 years of experience in Payment Switch Solutions and Certifications.